LITTLESTOWN AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: SUPPLEMENTAL DISCIPLINE RECORDS

ADOPTED: December 21, 1998

REVISED: January 12, 2009

216.2. SUPPLEMENTAL DISCIPLINE RECORDS

1. Authority
SC 1304-A, 1305-A, 1307-A
42 Pa. C.S.A. Sec. 6341

The school district shall maintain required records concerning adjudicated students and transfer students disciplined for offenses involving weapons, alcohol, drugs and violence on school property.

2. Guidelines

42 Pa. C.S.A. Sec. 6341

Adjudicated Students

Building principals shall receive from the court, through the juvenile probation department, information concerning the adjudication of an enrolled student. Such reports shall include a description of delinquent acts committed by the student, disposition of the case, probation or treatment reports, prior delinquent history, the supervision plan, and any other information deemed necessary.

The building principal must share this information with the student's teacher and the principal of another school to which the student may transfer.

Required reports concerning an adjudicated student shall be maintained separately from the student's official school record.

Transfer Students

SC 1304-A

Upon registration and prior to admission to the school district, the parent/guardian or person having charge of the student shall provide a sworn statement or affirmation stating whether the student previously was or presently is suspended or expelled from any public or private school for an offense involving weapons, alcohol or drugs; willful infliction of injury to another person; or any act of violence committed on school property. The statement shall include the dates of suspension or expulsion and the name of the school from which the student was suspended or expelled for these reasons.

SC 1304-A	Parents/Guardians shall be informed that any willful false statements concerning this registration shall be a misdemeanor of the third degree. This registration statement shall be maintained as part of the student's disciplinary record.
SC 1305-A Pol. 216	When a student transfers to a district school from another school district, a nonpublic school, or other school within this district, the district shall obtain a certified copy of the student's disciplinary record from the school from which the student is transferring. The sending school shall have ten (10) days from receipt of the request to provide the disciplinary record. This record shall be maintained as part of the student's disciplinary record and shall be available for inspection as required by law. When a student transfers from a district school to another school district, a nonpublic school or other school within the district, the district shall transmit a certified copy of the student's disciplinary record within ten (10) days of receiving the request from the school to which the student has transferred.
	References: School Code – 24 P.S. Sec. 1304-A, 1305-A, 1307-A Adjudication of Juveniles – 42 Pa. C.S.A. Sec. 6341 Family Educational Rights and Privacy Act – 20 U.S.C. Sec. 1232g Safe and Drug-Free Schools and Communities Act – 20 U.S.C. Sec. 7165 Board Policy – 216