

LITTLESTOWN AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: ADOPTION OF TEXTBOOKS

ADOPTED: September 17, 1990

REVISED:

108. ADOPTION OF TEXTBOOKS	
1. Purpose SC 508	It is the responsibility of the Board to adopt all textbooks used as part of the educational program of this district.
2. Definition	For purposes of this policy textbooks shall be defined as those books which are to be used as the basic source of any information in any class.
3. Responsibility SC 803	The Superintendent shall be responsible for the selection and recommendation of textbooks for Board consideration. No adoption or change of textbook shall be made without his/her recommendation except by a two-thirds vote of the Board.
4. Selection Guidelines	<p>The Superintendent shall develop a plan for the selection of textbooks according to the following guidelines:</p> <ol style="list-style-type: none"> 1. Professional staff members selected annually by the Superintendent shall participate in the selection process. 2. Textbooks with copyright dates more than five years old shall be reviewed annually for their continuing suitability. 3. Textbooks currently in use shall be periodically evaluated for their continuing usefulness and relevance.
5. Standards for Approval	In considering the approval of any proposed textbook, the Board will evaluate its suitability for the maturity level and educational accomplishment of the students who will be using the book, freedom from bias, relationship to the curriculum, cost, and appearance and durability.
6. Record	A list of all approved textbooks shall be prepared and maintained. It shall be reviewed periodically by the Superintendent and made available for the use of the professional staff and for the information of members of the Board. A list of all approved textbooks shall be prepared and maintained.
School Code 508, 801, 803	